E – Taxation: DTP

Version 1.2

"E-Taxation"

Application Software for "Directorate of Town Panchayats"

Developed and implemented by

National Informatics Centre (NIC), Chennai.

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National Informatics Centre (NIC) – E – Taxation - Manual

INTRODUCTION:-

- Tamil Nadu is the first State to have introduced a classification in the status of local bodies as Town Panchayat, which was planned as a transitional body between Rural and Urban Local Bodies.
- The Town Panchayats were conferred with individual administrative powers and unique functional characters have been in existence for over a century. The Town Panchayats adopt well devised accounting and auditing procedures and the service delivery to the public has been better.
- Town Panchayats are under the administrative control Municipal Administration and Water Supply Department, at Govt. level.
- The Town Panchayats are places of importance such as Division / Taluk headquarters, Tourist Spots, Pilgrim Centers and Commercial/Industrial towns. This has necessitated special attention to the civic needs of the Town Panchayats.

The website offers various services to citizens, including:

- **Property tax:** Information and payment of property tax.
- **Water charges:** Information and payment of water charges.
- Profession tax: Information and payment of profession tax.
- Non-tax: Other non-tax payments.
- **Trade license:** Information and application for trade licenses.
- The website also provides information about the town Panchayats, their functions, and contact details. There is also a section for news and updates.
- Overall, the website provides a convenient way for citizens to access information and services related to town Panchayats in Tamil Nadu.

PROPERTY TAX CALCULATOR:-

Click the property tax calculator and fill the forms.

Propert	y Tax Calculator	
Chec	ck Your Dues	
G	Quick Pay	Ð
Vie	w Receipts	5

🕆 About Us	Citizen Services	BRAP(Dashboard)	Who's Who	FAQ Contact Us Help	Login	
Property ⁻	Tax Calcul	ator				
* District	Choose		•	* Town Panchayat	Choose	۷
* Building Zone	Choose		•	* Building Usage	Choose	v
* Building Type	Choose		•	* Building Age	Choose	v
* Total Area (<mark>In Sq</mark> .	ft)			* Enter Captcha	Enter Captcha	
					lkmsny	00
			С	alculate		

Select the District, Town Panchayat, Building Zone, Building Usage, Building Type, Building Age and Total Area (in Sq ft), Enter Captacha.

* District	Coimbatore	~	* Town Panchayat	Chettipalayam	
* Building Zone	A ZONE EDU INST	~	* Building Usage	Commercial	
* Building Type	RCC	~	* Building Age	Below 5 years	
* Total Area (In Sq.ft)	20		* Enter Captcha	Ikmsny	
				lkmsny	ତ ଦ
		Ca	alculate Reset		
		Prop	erty Tax Calculator		
Zone					Chettipalayam
Building Usage					Commercial
Tax Rate(Zone X Usage)	(per Sq.Ft)				3.15 As per In Sq.1
Monthly Rental value (Bu	illding Area X Zone Basic Value)				63
Annual Rental Value (Monthly Rental value X 12)					
Plot value (Annual Renta	I Value (Monthly Rental value X 12) X	0.1666666667)			126
Building Valuc(Annual Ro	ental Value (Monthly Rental value X 12	2) - Plot value)			630
Maintenance charge of th	ne building (10% Building Value)				63
Basic Value(Annual Rent	al Value (Monthly Rental value X 12) -	- Maintenance ch	harge of the building)		693
Discount of Building Age 15 to 25 Years - 15% Bas	sic Value 5 to 15 Years - 10% Basic Va	alue Above 25 Ye	ears - 20% Basic Value Below 5 ye	ars - 0% Basic Value	0
Discount for Building Typ RCC - 0% Basic Value Ti	e hatched - 25% Basic Value Tiled - 25%	6 Basic Value			0
Annual Value (Basic Valu	ie - (Discount of Building Age + Discou	unt for Building T	īype))		(₹)693
Raised net annual value	(Period 18 * 1.06)				(₹)735
Half Yearly Tax :					
	ue X 10%)				(₹)74
General Tax (Annual Valu					(Ŧ) 0
General Tax (Annual Valu Library Cess (General Ta	x X 10%)				(() 0

- Fill the District, Town Panchayat, Building Zone, Building Usage, Building Type, Building Age, Total Area(in Sq ft), Enter Captacha.
- Save the form and show the details of property tax calculator

CHECK YOUR DUES:-

Choose the District, Town Panchayat, Tax Type, Assessment number or Mobile Number and Name of the Assessment and enter the captacha.

The information provided on	line, is up to d	ate and no ph	iysical visit to the departmen	t is required for che	cking your	property tax dues.)	
District Name			Town Panchayat			Тах Туре	
Choose	~		Choose	~		Choose	*
		(OR)			(AND)		
Er	nter Captcha		Enter Captcha	gvjtmc		()	

- Select the District, Town Panchayat, TaxType, Assessment number or Mobile Number And Name of the Assessment and enter the captacha.
- Search the Assessment Number and Details show.

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Che	ck Your D	ues								
(The in	formation provided	online, is u	p to date and no ph	ysical visit to the dep	partment is re	quired fo	er checking your p	roperty tax dues.)		
District	Name			Town Panchayat				Тах Туре		
Kanc	heepuram		~	Sriperumbudur		~		Property Tax		~
Asse	ssment Number		(OR)	Mobile Numbe	r			Name of the Assessee		
							(AND)			
		Enter Cap	tcha	Enter Captcha	k	hlvei	i	S A		
				Searc	ch Cancel					
				Ass	sessment D	Details				
Name		கே. ஜெ	யபால்	Mobile No	97	*****	⊧36	Email Id		
Building	Licence No			Building Licence D	ate			Survey No		
Ward N		WD-04		Block No Street Name	Th	iruman	gai Alwar	Building Zone	// B Zone	
Building	Usage	Own Re	sidence	Building Type	str	reet-(ST	r-17)	Building Age	Below 5	vears
Total Ar	ea	800		Building Completie	on			Financial Year	2008-20	09
Half Yea	arly	1		Mode Type	Те	mporar	y	Sector		
		ı		Property / SWM	User <u>Char</u>	ges <u>De</u> r	mand <u>Details</u>			
SI.No	Financial Yea	r/Half	Property Demand (Z)	Property	SWM		SWM	Receipt Numb	per	Billing
	Tear		Demand (C).	(₹).	Amount	iu (₹).	Amount (₹).			Date
1	2014-2015(AP SEPTEMBER)-1	RIL- .st Half	847.00	847.00				4174		05-02-2015
2	2014-2015(OC MARCH)-2nd H	TOBER- alf	847.00	847.00				4174		05-02-2015
3	2015-2016(AP SEPTEMBER)-1	RIL- st Half	847.00	847.00				10441		18-01-2016
4	2015-2016(OC MARCH)-2nd H	TOBER- alf	847.00	847.00				0 10441		18-01-2016
5	2016-2017(AP SEPTEMBER)-1	RIL- st Half	847.00	847.00				19308		23-02-2017
6	2016-2017(OC MARCH)-2nd H	TOBER- alf	847.00	847.00				0 19308		23-02-2017
7	2017-2018(AP SEPTEMBER)-1	RIL- .st Half	847.00	847.00				0 21646		14-02-2018
8	2017-2018(OC MARCH)-2nd H	TOBER- alf	847.00	847.00			(21646		14-02-2018
9	2018-2019(AP SEPTEMBER)-1	RIL- .st Half	1059.00	1059.00	15	0.00	150.00	32136		12-02-2019
10	2018-2019(OC MARCH)-2nd H	TOBER- alf	1059.00	1059.00	15	0.00	150.00	32136		12-02-2019
11	2019-2020(AP SEPTEMBER)-1	RIL- st Half	847.00	847.00	15	0.00	150.00	35677		09-03-2020
12	2019-2020(OC MARCH)-2nd H	TOBER- alf	847.00	847.00	15	0.00	150.00	35677		09-03-2020
13	2020-2021(AP SEPTEMBER)-1	RIL- st Half	423.00	423.00	15	0.00	150.00 39264			01-03-2021
14	2020-2021(AP SEPTEMBER)-1	RIL- st Half	424.00	424.00	15	0.00	150.00	500028		08-04-2020
15	2020-2021(OC MARCH)-2nd H	TOBER-	847.00	847.00	15	0.00	150.00	39264		01-03-2021
16	2021-2022(AP	RIL-	847.00	847.00	15	0.00	150.00	0 2021-2022/200105	/1/3516	17-03-2022
17	2021-2022(OC	TOBER-	847.00	847.00	15	0.00	150.00	0 2021-2022/200105	/1/3516	17-03-2022
18	2022-2023(AP	RIL-	1271.00	1271.00	15	0.00	150.00	0 2022-2023/200105	/1/4520	06-03-2023
19	2022-2023(OC	TOBER-	1271.00	1271.00	15	0.00	150.00	2022-2023/200105	/1/4520	06-03-2023
20	2023-2024(AP	RIL-	1271.00	1271.00	15	0.00	150.00	2023-2024/200105	/1/4950	10-02-2024
21	SEPTEMBER)-1 2023-2024(OC	st Half TOBER-	1271.00	1271.00	15	0.00	150.00	0 2023-2024/200105	/1/4950	10-02-2024
22	MARCH)-2nd H	alf RTI -	1271.00	0	1.0	0.00				
	SEPTEMBER)-1	st Half	12/1.00	0	15	0.00				
23	2024-2025(OC MARCH)-2nd H	alf	1347.00	0	- 15	0.00				
L		Total	21,678.00	19,060.00	2,250	0.00	1,950.00	•		

VIEW RECEIPTS:

- Click the View receipts Button
- * To choose the Taxtype, Receipt Number or District, Town Panchyat, Assessment Number .
- Save the Details and show the form

View Receipt(s)		
	Тах Туре	Choose 🗸
Receipt Number	Receipt No	(or)
District Viluppuram	Town Panchayat Gingee V	Assessment Number 59
	Enter Captcha Enter Ca	otcha mjxhao 🔞 ଦ
	Sho	Cancel

	View Receipt(s)			
		Тах Туре	Property Tax 🗸	
	Receipt Number Receipt No		(or)	
	District Viluppuram	Town Panchayat Gingee	Assessment Number 59	
	Er	uhbida	uhb1da S ^O	
		C:	nncel	
S.No.	Collection Date	Receipt No	Action (Tamil)	Action (English)
1	23-11-2022 03:47 PM	2022-2023/200068/1/838	Download Receipt	Download Receipt
2	21-01-2023 03:06 PM	2022-2023/200068/1/1706	6 Download Receipt	Download Receipt

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QUICK PAY:-

Click Quick Pay -> View Payment History / Download Receipt

Note: Any Clarification Regarding Online Pay	yment - Toll Fr	ee:18602664959 Email: NDPS.Helpdesk@atomtech.in	
Tax Online Payment			
	Pay Tax	View Payment History / Download Receipt	

ollection					
Personal Informati	on				
* Name		* Mobile No	* Er	nail Id	
Assessment Details	5				
* District Name	Choose	v	* Town Panchayat Name	Choose	*
* Tax Type	Property Tax	~	* Assessment Number		
			Enter Captcha : Enter Captcha	aenpim	View

ollection								
Personal Info	ormation							
* Name		* Mobile No			* Em	ail Id		
Assessment [Details							
* District Nan	Kancheepuram	~		* Town Panch	ayat Name	Walajabad		~
* Тах Туре	Property Tax	~		* Assessment	Number	59		
Exe	cutive Officer(Contact Det	tails)						
Mobile Numbe	er			Enter Captcha :	nter Captcha	kicant		View
Email Addres	s					KISBL		
District Name	Town Panchayat Name	Assessment Number	Name	Door Number	Total Area (in	Square Feet)	Ward Name	Street Nam
Kancheepuram	Walajabad	59	-	4	43	2	WD-04	ST-09
		Pro	perty T	ax Collection				
SI.No [1]	Financial Year [2]		Hall	Year 3]		Property Demand (₹). Select All ₹ [4]		
1	2024-2025	(APRIL	-SEPTE	MBER) - 1st Half		394.00		
2	2024-2025	(осто	BER-MA	RCH) - 2nd Half		417.00		
		Total					811.00	
			SWM C	ollection				
Sl.No [1]	Financial Year [2]		Month [3]		sv	/M Demand Ar Select A [4]	nount (₹). II	
1	2024-2025		APRIL		10.00	~		
2	2024-2025		MAY		10.00		l.	
3	2024-2025		JUNE		10.00	~		
4	2024-2025		JULY		10.00	~	l.	
5	2024-2025	,	UGUST		10.00	~		
6	2024-2025	SE	ртемве	R	10.00		L. C.	
7	2024-2025	o	CTOBER	L	10.00			
8	2024-2025	NC	OVEMBE	R	10.00	Z	l.	
9	2024-2025	DI	ECEMBE	R	10.00		1	
10	2024-2025	ינ	ANUARY	•	10.00	~	l.	
11	2024-2025	FE	BRUAR	Y	10.00	~		
12	2024-2025		MARCH		10.00	~		
	Te							

	Advance Available (₹).				
Тах Туре	Demand Selected (₹).	Utilize : •Yes ONo	Amount payable (₹).		
Property Tax	811.00	0.00	811.00		
SWM User Charges	120.00	0	120.00		
	Total (Rs.)		931.00		
	Incentive Amount (Rs.)		0.00		
	Interest Amount (Rs.)		7.00		
	Total payable (₹).		938.00		
Payment Mode	Demand Draft Details				
Online	Payable Amount	938.00			
	Payment Gateway				
	Atom Technologies	Ltd.			
		Cancel(Al	lt+Shift+c) PAY(Alt+Shift+p)		

VIEW PAYMENT HISTORY:

- Enter Email id or Mobile Number(Which was Entered when paying tax) -> Click the Get status
- Now we can see the status of the Assessment, Click the check status Button. Now Status will be changed either failed or success (whether Transaction was failed at bank side) then Demand will show as usual for that assessment.

Payment 1	Fransaction History				
Email			(OR)	Mobile Number	
mahaprabu	1994@gmail.com			Mobile Number	
					Get Status
S.No	Transaction ID	Transaction Date	Transaction Status	Transaction Amount	Action
			No Record Found		
Make Anot	her Payment				

DOWNLOAD RECEIPTS:

- Enter Email id or Mobile Number(Which was Entered when paying tax) -> Click the Get status
- If you need the receipt click the download option and download the receipts

CITIZEN SERVICES

to find on the Home Page:

- Welcome to the Citizen Services Portal, your one-stop destination for accessing government services conveniently online.
- This guide is designed to assist you in navigating through the portal and using its features efficiently. Whether you're applying for Property Tax, Property Tax Name Transfer, Water Connection, Profession Tax, Trade License, Trade License Renewal

 (OR) Checking the Status of your application, this guide has got you covered.
- Upon accessing the Citizen Services Portal, you will be greeted with the Home Page, which serves as the central hub for accessing various services and features. Here's what you can expect



In Citizen Services:

- Property Tax
- Property Tax Name Transfer
- Water Connection
- Profession Tax
- Trade License
- Trade License Renewal
- Under Ground Sewage Connection

For each of these services:

- Redirects to a page for mobile number and CAPTCHA entry.
- Follows with an OTP verification page, which is common across all services.
- ✤ . Mobile Number Verification You'll be directed to a Mobile Number Verification page.

Mobile No	
Enter Captcha	Enter Captcha wpjcqf
	Save and Next(Step 2:Mobile OTP Verification)

- Enter your mobile number. An OTP will be sent to the provided mobile number for verification.
- Once verified, you'll be granted access to proceed with the new property tax assessment.

Mobile Number	XXXXXX8773
Enter your One Time Password (OTP)	(OTP Valid for 5 minutes)
Verify Send/Rese	end OTP

PROPERTY TAX

Property Tax - New Assessme	ent		
* District	Choose 🗸	* Town Panchayat	Choose 🗸
* Name (in English)		* Name (in Local Language)	
* Mobile No		Email Id	
Building Licence No		Building Licence Date	
Block No		Door Number	
* Ward No	Choose 🗸	* Street Name	Choose 🗸
* Street Location	Choose 🗸	Building Zone	
* Building Sector	Choose 🗸	* Building Usage	Choose 🗸
* Building Type	Choose 🗸	* Building Age	Choose 🗸
* Total Area	(in Sq.ft)	Makkaludan Mudhalvar Number	
SI. No	Survey No	Sub Division No	Action Add
		No Record Found	
SI. No F	oor Name	Square Feet	Action Add
		No Record Found	
Document Enclosed/ Maxim	um File Size · 5MR)		

- ✤ Fill out the required details accurately, including property information and owner details.
- Submit the form along with any necessary documents as instructed.

PROPERTY TAX NAME TRANSFER

	DTP - Government of TamilNadu		Q Skip To Main Conten	nt 🚠 🛈 A+ A A- ENGL	ISH 🗸
Í.	பேரூராட்சிகள் இ Directorate of Town Pa	ியக்ககம், தமிழ்நாடு anchayats, Tamil Nadu		Degetal Power Scient	ladia
	About Us Contact Us Who Is	Who FAQ Help Login			
	Name Transfer Assessment				
	* District	Choose 🗸	* Town Panchayat	Choose 🗸	
	* Assessment Number				-
	* Name (in Local Language)		* Name (in English)		_
	Door No		Ward No		_
	Street Name		Total Area		
	Name Transfer To				
	* Name (in Local Language)		* Name (in English)		
	Mobile Number	8754085961	Email Id		
	* Remark		* Sub Registrar Office	Choose	
	Document Enclosed(Maximun	n File Size : 5MB)			-
		Save	Reset		
.govin	GOI web directory	Clata.gov	म्रिट्टू मेरी सरकार	Azadi _{Ka} Amrit Mahotsav	Digital India Polar to Imposer
	Site Map	Website Policies Screen-	Reader Web Information Manag	er Disclaimer	
		© Contents Owned, Maintained and Update	d by, Directorate of Town Panchayats (DTP		
		Developed And Hosted By Nat Ministry of Electronics & Informat	ional Informatics Centre Chennai ion Technology, Government of India		
		Last Update	d: 25-07-2023		

- Fill out the required details accurately, including property information and owner details.
- Submit the form along with any necessary documents as instructed.

WATER CONNECTION

C	DTP - Government of TamilNadu		Q Skip To Main Content	A+ A A- ENGLI	SH 🗸
	பேரூராட்சிகள் இ Directorate of Town Pa	யக்ககம், தமிழ்நாடு nchayats, Tamil Nadu		Digital II	ndia cover
	About Us Contact Us Who Is V	Who FAQ Help Login			
	Water Charges - Registration				
	* District	Choose 🗸	* Town Panchayat	Choose 🗸	C.
	*Property Tax No				-
	Name (in English)		Name (in Local Language)		
	Mobile No		Email Id		-
	Door No		Ward No		
	Street Name		Nature of Connection	Choose V	
	Connection Type	Choose 🗸 🛇			
		Save	Reset		
data.gov () Open Government Data (DCG) Parform India	मेरी सरकार	Azadi _{Ka} Amrit Mahotsav	Digital India Professional Statements	WWW.tn.gov.in Tamil Nadu Government Portal	Online Services for VOTERS www.eci.nic.in www.rvsp.in
	Site Map	Website Policies Screen-	Reader Web Information Manager	r Disclaimer	
		© Contents Owned, Maintained and Update Developed And Hosted By Nat	d by, Directorate of Town Panchayats (DTP) ional Informatics Centre Chennai		
		Ministry of Electronics & Informat	ion Technology, Government of India		
		Last Update	d: 25-07-2023		

- ✤ Fill out the required details accurately, including property information and owner details.
- Submit the form along with any necessary documents as instructed.

PROFESSION TAX

		cop cogni	
Profession Tax - New Assessm	ent		1
* District	Choose 🗸	* Town Panchayat	Choose 🗸
*Name (in English)	Enter Name in English Here	*Name (in Local Language)	
*PAN Number	Enter PAN Number Here	*Email Id	Example: example@gmail.co
*Mobile No			
*Organization Name	Choose 🗸	*Door No	
*Ward No		*Street Name	
*Designation (in English)	Enter Designation English Nam	*Designation (in Local Language)	Enter Designation Tamil Nam
*Half Year	Choose 🗸	*Half Year Income	Enter value above 120000
*Slab Range		*Slab Rate (Half Yearly)	
Makkaludan Mudhalvar Number			
Document Enclosed(Maximu	m File Size : 5MB)		
	Save	Reset	

- ✤ Fill out the required details accurately, including property information and owner details.
- Submit the form along with any necessary documents as instructed.

TRADE LICENSE

About Us Citizen Services Who I	s Who FAQ Contact Us	Help Login	
Traders Code Details			Renewal Request
	Deta	ils of Applicant	1
*Mobile No		*Email Id	
*Applicant Name (in Local Language)		*Applicant Name (in English)	
*Gender	○ Male ○ Female ○ Transgender	*Age	
Father / spouse Name (in Local Language)		Father / Spouse Name (in English)	
* District	Choose ~	* Town Panchayat	Choose
*Ward No	Choose ~	*Street Name	Choose
*Door No		*Pincode	
*Aadhar Number		GST	
	Details	of Trade Location	
* District	Choose ~	* Town Panchayat	Choose
*Ward No	Choose ~	*Street Name	Choose
*Door No]	
	De	tails of Trade	
*Licence Type	Choose ~	*Trader	
*Licence Validity	Choose ~	*Date	
*Establishment Name (in Local Language)		*Establishment Name (in English)	
*Motor is Avaliable	🔿 Yes 💿 No	*Motor Range(in Horse Power)	Choose
Motor Range(in Horse Po	wer) Amount(₹) :: 0	т	rade Rate(₹) :: 0
*Are You the owner(Land/Building/Location)		*Rent Lease agreement	Choose File No file chosen
*Profession Tax Paid	O Yes O No	*Remarks	
*Property Tax Paid	🔿 Yes 💿 No	*Property Tax Assessment Number	
Makkaludan Mudhalvar Number			
Document Enclosed(Maximum	File Size : 5MB)		
	Sa	ve Cancel	

- Fill out the required details accurately, including property information and owner details.
- Submit the form along with any necessary documents as instructed.

TRADE LICENSE RENEWAL:-

About Us Citizen Services Who I	s Who FAQ Contact Us He	elp Login	
Traders Code Details			New Trade License Reque
	Details of Tr	ade Location	
* District	Choose ~	* Town Panchayat	Choose
* Financial Year	Choose ~	* Assessment Number	
Ward No		Street Name	
Door No			I
	Details of	Applicant	
Mobile No	8870148773	Email Id	
Applicant Name (in Local Language)		Applicant Name (in English)	
Gender		Age	
Father / spouse Name (in Local Language)		Father / Spouse Name (in English)	
District		Town Panchayat	
Ward No		Street Name	
Door No		Pincode	
Aadhar Number		GST	
	Details	of Trade	
Licence Type		Trader	
Licence Validity		Date	
Establishment Name (in Local Language)		Establishment Name (in English)	
Motor is Avaliable		Motor Range(in Horse Power)	
Motor Range(in Horse I	Power) Amount(₹) :: 0	Trade Ra	ote(₹) :: 0
Are You the owner(Land/Building/Location)		Rent Lease agreement	
Profession Tax Paid		Remarks	
Property Tax Paid		Property Tax Assessment Number	
Makkaludan Mudhalvar Number			
	Save	Cancel	

♦ Once verified, you'll be granted access to proceed with the Trade License Renewal Form.

UNDER GROUND SEWAGE CONNECTION:-

Sewage Connection Application			Track My Assessment Entry
* District	Select District 🗸	* Town Panchayat	Select Town Panchayat 🗸
* Property Tax No			
Name (in English)		Name (in Local Language)	
* Name (in English)		* Name (in Local Language)	
Mobile No		Email Id	
Door No		Ward No	
Street Name		Category Type	
Total Area (In sqft)		* Constructed Building Area	
* No of portions		* Total No. Of Latrine and Bathrooms	
Application Fee Receipt Number		Date Of Connection	
Sub Category Type	Choose 🗸	Deposit Amount	
Maintanance Charges		Connection Charges	
Supervising Charges		Centage Amount	
Surcharge		Deposit Amount Paid	
	Missing Byelaw Ag	reement Document	
Document Enclosed(Maximum	File Size : 5MB)		
	Save	Reset	

- Sewage Connection Application form requiring personal and property details such as district, property tax number, applicant's name, area details, and charges like deposit and maintenance fees.
- Fill out all mandatory fields marked with an asterisk (*) and attach necessary documents (maximum file size: 5MB). After completing, click "Save" to submit the form.

CHECK STATUS:-

- Select "Check Status" Option from the Home Page, select the "Check Status" option.
- Select Anyone Services and Enter Application Request or Mobile Number or Enter the Makkaludan Mudhalvar Number provided at the time of submission.

Check Service Request					
Service:	Select Service Type 🗸				
Request Number:					
(Or)					
Mobile Number:					
(Or)					
Makkaludan Mudhalvar Number:					
Show					

E – Taxation: **DTP**

Check Service Request					
Service:	Trade Licence Renewal				
Request Number:					
(Or)					
Mobile Number:	8870148773				
(Or)					
Makkaludan Mudhalvar Number:					
Show					

Public Request Status							
District Name : Thiruvallur Townpanchayat Name : Uthukkottai							
Request No	Request Date	Name	Ward No	Street Name	Remark	Action	
2023- 2024/55000006/0924071705	09-02-2024	test		WEST KALVAKKARAI	Application Received	Application Received	

 View Status Once you've entered the application reference number, you'll be able to view the status of your submitted application.

PUBLIC LOGIN

- Citizens must register their details to access services.
- An OTP is sent to their registered mobile number for verification.
- ♦ After OTP verification, a temporary password is sent to the registered mobile number.
- Using the temporary password, citizens can log in to Public Login.
- Upon first login, users are required to change their password through a forced password change



NEW PUBLIC USER

• The registration page is displayed for the user to enter their details.

	DTP - Government	of TamilNadu				Q	Skip To N	Main Content	# (A +	A A	ENGLISH ¥	
Q	Cue Direct	நராட்சிகள் இ torate of Town Pa	இயக்ககம், anchayats, Ta	தமிழ்நா(mil Nadu	թ						ð	Digital India Power To Empower	
· · · · · · · · · · · · · · · · · · ·	About Us	Citizen Services BF	RAP(Dashboard)	Who's Who	FAQ	Contact Us	Help	Login					
	Name *			USER	REGISTI	RATION Father	Husban	d Name (in E	English)				
	Gender * Select Ge	nder		~		Mobile	No *						
	Email Id					Addres	s *						
												<i>i</i> ,	
	Captcha *		dsvgQ	ତ୍ର 📀 🖓									
	Save and Next (Step 2: Mobile OTP Verification)												
	india .gov.in	<mark>coı</mark> web dıre	ctory d			लाभू दुर्वि मेरी सरकार	/	Azadi , Amrit Ma	Ka ahotsav		ĺ	Digital India	
		Site	Map Webs © Contents Owned	ite Policies I, Maintained and U	Screen-I	Reader Directorate of	Web Inf	formation Man	ager	Discl	aimer		
	Developed And Hosted By National Informatics Centre Chennai Ministry of Electronics & Information Technology, Government of India Last Updated: 19-12-2024												

✤ To register the details and save next step of otp verify deatils.

OTP VERIFY

DTP - Gove	ernment of TamilNadu	Q	Skip To Main Content 🛔 0 A	+ A A- ENGLISH -
	பேரூராட்சிகள் இயக்ககம், தமிழ் Directorate of Town Panchayats, Tamil Nad	நாடு lu		Digital India Former to Empower
About	Us Citizen Services BRAP(Dashboard) Who's Wi	ho FAQ Contact Us	Help Login	
	OTP Sent to your Mobile Nu	umber, Please Verify 1	o activate your account	
-			зиллка	
	Mobile Number	· · ·	XXXXX9396	
	Enter your One Time Password (OTP)	Send/Resend OTP	(OTP Valid for 5 minutes)	
		Verify		

- Verify the Name and Mobile Number and Enter your OTP Number verify the details.
- ✤ After OTP verification **Temporary Password** Send it mobile number.

CHANGE PASSWORD

User Name	tpbc1.200008@gmail.com
Mobile Number	xxxxx999999
Current Password	
New Password	
Confirm Password	

✤ Change the password then again login and access your main page details.

Welcome Portal

DTP - Government of TamilNadu Q Skip To Main Content 📥 9 A+ A A- ENGLISH 🗸	subeka 🗸				
பேரூராட்சிகள் இயக்ககம், தமிழ்நாடு Directorate of Town Panchayats, Tamil Nadu	Last Login :19-12-2024 10:37 AM From IP :10.163.2.95				
👘 Online 🕶 Property Tax 🕶 Water Charges 🕶					
Welcome to DTP Portal You can make online payment for various taxes. Details of your transaction can be viewed.					
Site Map Website Policies Screen-Reader Web Information Manager © Contents Owned, Maintained and Updated by, Directorate of Town Panchayats (DTP)	Disclaimer				
Developed And Hosted By National Informatics Centre Chennai Ministry of Electronics & Information Technology, Government of India Last Updated: 19-12-2024					

- The user is prompted to enter their credentials (username and password) for the first time. After successful login, the system may ask to set up additional details (e.g., security settings, profile preferences).
- Welcome Page: Once logged in, the user is directed to a personalized welcome page that greets them, such as "Welcome [District Town Panchayat]! Get started by exploring your dashboard." The page may also display a brief tutorial or orientation for first-time users

ONLINE

Click the **Online** Menu

- 1. Payment
- 2. Payment Transaction History



PAYMENT

 Click the Payment menu and select District Name, Town Panchayat, Tax Type, Assessment Number details.

DTP - Government of TamilNad	^{dı} Q Skip To Main Content க் சிகள் இயக்ககம், தமி! f Town Panchavate, Tamil Ni	о A+ A A- ENGLISH▼	subeka ∨ Last Login :20-12-2024 11:02 AM From IP :10.163.2.39
Online Property Tax	Water Charges -	200	
141-Payment 142-Payment Transaction History	,		
Conection			
* District Name	Choose 🗸	* Town Panchayat Name	e choose v
* Тах Туре	Property Tax 🗸	* Assessment Number	
	Enter	Captcha : Enter Captcha vbi	nhtd 📀 View

E – Taxation: DTP

Version 1.2

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Online Property Tax	Water Charges -		
141-Payment			
142-Payment Transaction History			
Conection			
* District Name	Choose 🗸	* Town Panchayat Name	Choose v
* Тах Туре	Property Tax 🗸	* Assessment Number	
	Enter	Captcha : Enter Captcha vbr	nhtd O View

District Name	Town Panchayat Name	Assessment Door Total Area (in Ward Si Number Name Number Square Feet) Name N					Street Name
Cancheepuram	Mangadu	1	Test	14	660	WD-01	ST-01-A.R. NAGAR
Property Tax Collection							
SL.No [1]	Financial Year [2]	Half Year [3]			Proj	perty Dema Select All [4]	nd (९). 🗹
1	2024-2025	(APRIL-S	ертемве	R) - 1st Half	999.0	0 🖸	
2	2024-2025	(OCTOBER-MARCH) - 2nd Half			60.00	0 🛛	
3	2024-2025	(остове	-1059.	00			
Total						0.00	

		Advance Available (<).					
Tax Type	Demand Selected (₹).	Utilize : •Yes ONo	Amount payable (₹).				
Property Tax	0.00	0.00	0.00				
SWM User Charges	0.00	0	0.00				
Total (Rs.) 0.00							
Incentive Amount (Rs.) 0.							
	Interest Amount (Rs.)		36.00				
	Total payable (₹).		36.00				
yment Mode	Online Payment						
Dnline	Payable Amount	36.00					
 Atom Technologies Ltd. 							
		Cancel(Alt+Shift+	c) PAY(Alt+Shift+p)				
	Site Map Website Policies	Screen-Reader					
•							
-	Web Information Manager	Disclaimer					
· · · · · · · · · · · · · · · · · · ·	Web Information Manager	Disclaimer ed by, Directorate of Town Panchayats (DTP)					
· · · ·	Web Information Manager I © Contexts Owsed, Maintained and Updat Developed And Hosted By Nat	Disclaimer ed by, Directorate of Town Panchayats (DTP) ional Informatics Centre Chennai					

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E – Taxation: DTP

PAYMENT TRANSACTION HISTORY

Click the Payment Transaction History and details

DTP - Government of	DTP - Government of TamilNadu Q Skip To Main Content 🛔 O A+ A A- ENGLISH 🗸 subeka 🗸						
CLI Dire	பேரூராட்சிகள் இயக்ககம், தமிழ்நாடு Directorate of Town Panchayats, Tamil Nadu						
🚷 Online 🔻 Pro	Online Property Tax Water Charges						
141-Payment							
142-Payment Transaction	ı History						
PAYMENT H	HISTORY				Make And	other Payment	
S.No	Transaction ID	Transaction Date	Transaction S	Status	Transaction Amount	Action	
		N	lo Record Found				

PROPERTY TAX

- Name Transfer
- New Request
- Request Demo Extension

NAME TRANSFER

Click Property Tax and click Name Transfer.

♣ Online	
31-Service Request	-
312 - Name Transfer 314 - New Request	316 - Request Demand Extension

Name Transfer Assessment Track My Name Transfer Assessment Entry						
* District	Choose 🗸	* Town Panchayat	Choose 🗸			
* Assessment Number						
* Name (in Local Language)		* Name in English				
Door No		Ward No				
Street Name		Total Area				
Name Transfer To						
* Name in Local Language		* Name in English				
* Mobile Number		Email				
* Financial Year From	2024-2025	* Half Yearly From	Second Half			
* Date of petition	28-01-2025	* Received From				
*Order Number		*Order issued date	28-01-2025			
* Remark	le le	* Sub Registrar Office	Choose 🗸			
Document Enclosed(Maximum File Size : 5MB)						
Save Reset						

Click Property Tax and click Name Transfer and **save** the form.

NEW REQUEST

Click Property Tax and click Name Request.

DTP - Government of TamilNadu	Q Skip To Main Content 🚓 O A+ A A- ENGLISH 🗸	subeka 🗸
பேரூராட் Directorate o	சிகள் இயக்ககம், தமிழ்நாடு f Town Panchayats, Tamil Nadu	Last Login :19-12-2024 10:49 AM From IP :10.163.2.39
👚 Online 👻 Property Tax 👻	Water Charges 🕶	
31-Service Request		-
312 - Name Transfer 314 - New Request	316 - Request Demand Extension	

Property Tax - New Assessment Entry Track My Assessment Entry							
* District	Choose	~	* Town Panchayat	Choose 🗸			
* Name (in English)			* Name (in Local Language)				
* Mobile No			* Email Id				
Building Licence No			Building Licence Date				
Block No			Door Number				
* Ward No	Choose	~	* Street Name	Choose 🗸			
* Street Location	Choose	~	* Building Zone				
* Building Sector	Choose	~	* Building Usage	Choose 🗸			
* SWM Slab CategorySWM Slab Category	Choose	~	* SWM Amount (Monthly)SWM Amount (Monthly)				
* Building Type	Choose	~	* Building Age	Choose 🗸			
* Total Area	(in Sq.ft)		* Building Assesment Date				
Financial Year			Half Yearly				
* Usage Type	Permanent Temporary	0	* Swm Demand generation From Date				
SI. No	Survey No		Sub Division No	Action Add			
		No Reco	ord Found				
No Record Found							
Document Enclosed(Maximum	File Size : 5MB)						
	Save Reset						

Click Property Tax and click Name Request and **save** the form.

REQUEST DEMAND EXTENSION

Click Property Tax and click Request Demand Extension

DTP - Government of TamilNadu Q Skip To Main Content 📥 0 A+	A A- ENGLISH V	subeka 🗸
பேரூராட்சிகள் இயக்ககம், தமிழ்நாடு Directorate of Town Panchayats, Tamil Nadu		Last Login :19-12-2024 10:49 AM From IP :10.163.2.39
Online - Property Tax - Water Charges -		
31-Service Request		-
312 - Name Transfer 316 314 - New Request	Request Demand Extension	

e > Property Tax > Service Request >	Request Demand Extension		Form Number : 316
Property Extension			Track My Extension Ent
* District	Choose ~	* Town Panchayat	Choose 🛩
* Assessment no		Owner Name	
Ward Name		Street Name	
* Street Location		* Building Zone	Choose 🗸
* Building Age	Choose 🖌	* Building Usage	Choose 🗸
* Building Type	Choose 🗸	* Financial Year	Select Fin Year 💙
* Half Year	Select Half Year 💙		
* Extension/Deduction	OExtension ODeduction		
Old Area	0 +	* Building Area	Calculation for Total Area
* Property Tax		* Library Cess	
* Education Tax		* Net Annual Value	
* Total		* Approval Date	
* Reason & Order Details		* Certified By	
Total Area			
Document Enclosed(Maximu	m File Size : 5MB) Save	Reset	

Click Property Tax and click Request Demo Extension and save the form.

WATER CHARGES

- Name Transfer
- Water Charges Registration

Name Transfer:

Click Water Charges and click Name Transfer.



Click Water Charges and click Name Transfer and **save** the form.

WATER CHARGES REGISTRATION:

Click Water Charges and click Water Charges Registration.

Last Login :19:12:2024 10:49 AM Directorate of Town Panchayats, Tamil Nadu Tom IP :10:163 2:39 Last Login :19:12:2024 10:49 AM From IP :10:163 2:39 4 Online • Property Tax • Water Charges • 43. Service Request - 433 - Name Transfer -	DTP - Government of TamilNadu	Skip To Main Content 🌲 🛈 A+ A A- ENGLISH 🗸	subeka 🗸
Image: Matrix Charges Water Charges 43-Service Request - 433 - Name Transfer 437 - Water Charges Registration	பேரூராட்சிக Directorate of To	ள் இயக்ககம், தமிழ்நாடு wn Panchayats, Tamil Nadu	Last Login : 19-12-2024 10:49 AM From IP : 10.163.2.39
43-Service Request	🚭 Online 🗸 Property Tax 👻 Water	Charges -	
433 - Name Transfer 437 - Water Charges Registration	43-Service Request		-
	433 - Name Transfer	437 - Water Charges Registration	

DTP - C	Government of TamilNadu Q	Skip To Main Content 🛔 0 A+	A A- ENGLISH ~	subeka 🗸			
	பேரூராட்சிகள் இயக்ககம், தமிழ்நாடு Last Login :19-12-2024 12:36 PM Directorate of Town Panchayats, Tamil Nadu From IP :10.163.2.39						
	Online - Property Tax - Water Charge	is ≁					
Home	> Water Charges > Service Request >	Water Charges Registration		Form Number : 437			
	Water Tax -Registration						
	*District	Choose 🗸	*Town Panchayat	Choose 🗸			
:	* Property Tax No						
:	*Name in English		*Name in Local Language				
	*Mobile No		*Email Id				
	*Door no		*Ward no				
	*Street Name		*Nature of Connection	Choose VS			
	* Connection Type	Choose 🗸 🛇	Registration Amount				
	Save Reset						
	Site Map Website Policies Screen-Reader Web Information Manager Disclaimer © Contents Owned, Maintained and Updated by, Directorate of Town Panchayats (DTP)						
		Developed And Hosted By Natio	onal Informatics Centre Chennai				
		Ministry of Electronics & Informatio	on Technology, Government of India				
		Last Updated	20-12-2024				

Click Water Charges and click Water Charges Registration and save the form.

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ABOUT US

- Tamil Nadu is the first State to have introduced a classification in the status of local bodies as Town Panchayat, which was planned as a transitional body between Rural and Urban Local Bodies.
- The Town Panchayats were conferred with individual administrative powers and unique functional characters have been in existence for over a century. The Town Panchayats adopt well devised accounting and auditing procedures and the service delivery to the public has been better.
- Town Panchayats are under the administrative control Municipal Administration and Water Supply Department, at Govt. level.

SI. No	Grades	Average Annual Income	No of Town Panchayats (As per Reclasiffication)
1	Special Grade	Exceeding Rs.200 lakh	62
2	Selection Grade	Exceeding Rs.100 lakhs but not exceeding Rs.200 lakh	179
3	Grade - I	Not exceeding Rs.50 lakhs but not exceeding Rs.100 lakh	190
4	Grade - II	Not exceeding Rs.50 lakh.	59
		Total:	490

Organisational Setup

Government	Hon'ble Minister For Municipal Administration
	Secretary to Government Municipal Administration And Water Supply Department
Head of the Department	Director of Town Panchayats

WHOS WHO:-

- Here the Information about List of Townpanchayat officers and Designation name of the official(thiru/thirumathi),Email,District.
- Any Queries Contact the Town Panchahayat Officers.

Who	's who				
		List of Of	ficers in Towr	n Panchayats	
SI. No.	District	TownPanchayat	Designation	Name Of The Official(Thiru/Tmt)	Email
1	Ariyalur	Udayarpalayam	Executive Officer	Mahaprabu	maha[at]gmail.com
2	Ariyalur	Varadarajanpettai	Executive Officer	C Yogashri	-
3	Ariyalur	Varadarajanpettai	Town Panchayat Bill Collector	ELANGOVAN	vtpettai[at]gmail.com
4	Ariyalur	Varadarajanpettai	Town Panchayat Bill Collector	Mahaprabu	mahaprabhu[at]gmail.com
5	Ariyalur	Varadarajanpettai	Town Panchayat Bill	siva	sivaraj[at]gmail.com

FREQUENTLY ASKED QUESTIONS:-

- This FAQ section provides essential information about the functions, responsibilities, and services of the District Town Panchayat. Whether you're a resident, business owner, or visitor, these FAQs cover frequently asked questions to help you understand the procedures, policies, and resources available within the Panchayat.
- Property Tax, Water Charges, Profession Tax, Non Tax, Trade License

Frequently	Asked Que	estions			
Property Tax	Water Charges	Profession Tax	Non Tax	Trade License	
? What	t is Property tax?				~
? Who	is empowered to l	evy a Property Tax'	?		~
? What	t are the compone	nts of Property Tax	?		~
? What	t is the period of le	evy of the Property	tax?		~

CONTACT US

- Reach out to us for any questions, support, or feedback—we're here to help! Connect with us via phone, email, or visit our office during working hours
- Here List of Director of Town Panchayat Zone Level Officers Executive Engineers Assistant Executive Engineers

Directorate of Town Panchayats

Get In Touch

SI. No.	Name	Telephone (Office)
1.	Thiru. Kiran Gurrala, IAS., Director of Town Panchayats	29520050
2.	Thiru S.M.Malayaman Thirumudikari,M.Sc.,(Maths),M.Sc.,(Env),B.Ed., Additional Director of Town Panchayats	29520050 ext 23
3.	Thiru.K.Elangovan ,B.Sc., Joint Director (General)	29520051 ext 22
4.	Tmt. M.Meenakhsi ,M.Com., Joint Director(Scheme)	
5.	Thiru. G.Ravi,B.E.,M.B.A., Superintending Engineer	29520051 ext 24
6.	Thiru.K.Vaithiyalingam,B.E., Executive Engineer	29520051 ext 25

Zone / District Level Officers LIST OF ASSISTANT DIRECTOR OF TOWN PANCHAYATS					
SI. No.	Zone	Name of the ADTP (Thiru/Tmt.)	Office Phone No.	Cell No.	E-Mail ID
1	Kancheepuram	N.Latha	044-27237710	8925809212	adtp[dot]tnkpm[at]nic[dot]in
2	Thiruvallur	S.Jayakumar	044-27665953	8925809213	adtptlr[at]tn[dot]nic[dot]in
3	Vellore	R.Gururajan	0416-2253647	8925809214	adtpvlr[at]gmail[dot]com
4	Dharmapuri	S.Ganesh	04342-230849	8925809215	adtpdpi[at]tn[dot]nic[dot]in
5	Salem	P.Ganesharam	0427-2413184	8925809216	adtpsalemzone[at]gmail[dot]com

LIST OF EXECUTIVE ENGINEERS					
SI. No.	Head Quarter	Name of the E.E. (Thiru./Tmt.)	Office Ph No.	Cell No.	
1	Coimbatore	P.Mohan	0422-2301210	8925809235	
2	Dharmapuri	R.Ganesamoorthi	04342 230849	8925809234	
3	Trichy	KR.S.Karuppiah	0431-2465956	8925809233	
4	Madurai	M.Sairaj	0452-2530564	8925809236	
5	Tirunelveli	P.T.Tharmaraj	0462-2500809	8925809237	

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LIST OF ASSISTANT EXECUTIVE ENGINEERS

SI. No.	Head Quarter	Name of the A.E.E. (Thiru./Tmt.)	Office Ph No.	Cell No.
1	Kancheepuram	U.Saravanan(I/C)	044-27237710	8925809238
2	Thiruvallur	U.Saravanan	044-27665953	8925809239
3	Vellore	C.Amsa	0416-2253647	8925809240
4	Tiruvannamalai	B.Sengutuvan	0416-2253647	8925809241
5	Dharmapuri & Krishnagiri	R.Ganesan(I/c)	04342 230849	8925809242

Get in Touch

District *	•	Town Panchayat *	~	Tax Type *
Name *		Email *		Mobile * Please fill out this field.
Subject *				
Message *				
		<i>h</i>		
Captcha *				
rmitqa 📀				
		Submit Reset		

✤ "Get in touch for assistance, inquiries, or feedback. We're here to support you!"

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